

Interagency Agreement between the California Department of Education (CDE) and the Commission on the Status of Women and Girls (CSWG)

The CDE and the CSWG, a nonpartisan state agency, created with a view to developing recommendations which enable women to make the maximum contribution to society agree to the following terms. The CSWG will transfer funds from their budget in the amount of \$25,000 to the CDE to complete the following tasks during the period of June 1, 2016 through June 30, 2017.

Specifications, description of services, requirements.

Task 1: The CDE will develop a professional learning module which will be a part of the CA NGSS professional learning activities that will focus on instructional strategies to increase access to science, technology, engineering, and math (STEM). The module will:

- Provide information about how to strengthen girls' engagement, interest, and confidence in STEM courses beginning in elementary school.
- Provide information on how to encourage girls to make choices that will help them access opportunities and open doors to continued STEM studies and eventual careers in the field.
- Help teachers and administrators to increase the number of girls who make educational choices to pursue STEM studies and see the connections between science and math classes as well as future career options.
- Provide instructional strategies that will assist teachers to better understand the nuances and subtle messages that discourage girls from continuing to study STEM as they enter middle and high school.
- Help teachers understand how to talk to girls about STEM.

The module will be showcased at the CA STEM Symposium on October 9-11 and will also be presented at multiple education conferences within the state of California and other states as appropriate. All travel costs associated with the presentations will be covered by the funds provided.

Estimated cost: \$10,000

Task 2: The CDE will provide a coding demonstration and provide participants an opportunity to learn elements of coding at the CA STEM Symposium that includes the following elements:

- Recruit 10 local female students and a minimum of two teachers from local Orange County schools to provide demonstrations of coding activities for Day 1 at the CA STEM Symposium.
- Students will also provide technical assistance and instruction in coding to symposium participants during a portion of Day 1.
- The CDE will facilitate the arrangement of computers and other technology to be used by the students for this one-day activity.
- The CDE will use the funds to pay for all student and teacher travel costs associated with this activity.

Estimated cost: \$7,500

Task 3: The CDE will provide additional statewide outreach to LEAs highlighting and encouraging girls and young women to explore, enroll, and complete science, technology, engineering, and mathematics (STEM) courses; explore, enroll, and complete STEM courses of study, and pursue postsecondary degrees in STEM majors ultimately leading to careers in STEM.

- Expand/augment a currently funded CaMSP project to further their work with girls and young women in STEM.
- Expand the 2017 Learning Network Meeting to include sessions specifically addressing or showcasing projects showing promise with girls and young women in STEM.

Estimated cost: \$7,500

Task 4: The CDE will organize a series of town hall meetings to identify specific steps for policy makers, educators, and business and community partners to engage young women in STEM educational fields and disciplines.

- STEM Symposium: A moderated panel will:
 - Share the data concerning the proportion of women in STEM courses, activities, degree programs and careers today.
 - Highlight successful programs in California.
 - Take comments and questions from the audience concerning problems and solutions:
 - Encouraging girls to participate in STEM classes and activities
 - Enlisting the help of mentors in the community
 - Developing clubs, classes and activities that allow a focus on girls in STEM
 - Scheduling these activities with supportive adults

- Explain the purpose of the STEM for Girls Town Hall Network
 - Three local meetings: February, March, April, or May
 - One or several COEs/LEAs host a town hall which includes students, educators, policymakers and people from businesses
 - Identify goals, issues, and plans to implement a program (or continue a successful program) during the next academic year
- COEs/LEAs will host January, March, April, or May town hall meetings in northern, central, and southern California. The plans generated by the attendees will be shared with CDE and other school in the network.

Estimated cost: \$25,000

Personnel staffing roles and responsibilities

Monique McWayne, Education Administrator, Paula Evans, Education Programs Consultant, Lisa Fassett, Education Programs Consultant, and other STEM office program staff will:

- Lead the development of the professional learning module with the assistance of other experts from the field.
- Contact the local educational agencies to arrange for the 10 students to provide the coding demonstration
- Facilitate the arrangement of computers and other technology required to provide the demonstration.
- Facilitate Town Hall Network and statewide outreach

Calendar of events, timelines/deliverables.

June 1, 2016	Work with the STEM Symposium leadership team to secure a space and time for coding activity and the CaMSP activity representatives
June 15, 2016	Work with the STEM Office to identify a currently funded CaMSP project which has shown success encouraging girls and young women in STEM in each cohort
June 30, 2016	Share the research and estimated costs for Coding activity with CDE leadership
July 15, 2016	Meet with experts from the field and develop an outline for the module
August 15, 2016	Attend planning meeting for CA NGSS with experts from the field

August 31, 2016 Submit draft of module to CDE leadership for feedback and approval

September 2016 Finalize details for Coding activity for STEM Symposium

October 2016 Present learning Module at STEM Symposium and hold Coding event

November 2016 Submit plan for CaMSP at Learning Network meeting to CDE leadership and for expansion of current CaMSP projects

February 2017 Present at opportunity to showcase girls in STEM professional learning module or facilitate Town Hall Network

March 2017 Present at opportunity to showcase girls in STEM professional learning module or facilitate Town Hall Network

April 2017 Present at opportunity to showcase girls in STEM professional learning module or facilitate Town Hall Network

May 2017 Present at opportunity to showcase girls in STEM professional learning module or facilitate Town Hall Network

AGREEMENT
BETWEEN
THE STATE OF CALIFORNIA, DEPARTMENT OF
INDUSTRIAL RELATIONS DIVISION OF LABOR
STANDARDS ENFORCEMENT,
AND
THE STATE OF CALIFORNIA, COMMISSION ON THE
STATUS OF WOMEN AND GIRLS

This agreement is made and entered into on the date last signed below by and between THE STATE OF CALIFORNIA, DEPARTMENT OF INDUSTRIAL RELATIONS DIVISION OF LABOR STANDARDS ENFORCEMENT ("DLSE"), and THE STATE OF CALIFORNIA'S COMMISSION ON THE STATUS OF WOMEN AND GIRLS ("CCSWG").

WHEREAS CCSWG is a nonpartisan state agency, working in a culturally inclusive manner to promote equality and justice for all women and girls by advocating on their behalf with the Governor, the Legislature and other public policymakers, and by educating the public, and;

WHEREAS the California Labor Commissioner serves as a statutory member of the CCSWG; and

WHEREAS CCSWG has created the California Pay Equity Task Force, a statewide, multi-stakeholder taskforce with the mission of engaging diverse interests and facilitating an ongoing dialogue about pay equity between employees and their advocates, small and large employers, policymakers, legislators, experts in human resources and compensation practices, industrial organizational psychologists, labor economists, social scientists, and legal and other experts in the public and private sectors; and

WHEREAS DLSE is offering in-kind professional support to the taskforce effort; and

WHEREAS the parties are united by common interests and objectives in ensuring workplace justice and fairness in employment, compensation, and professional opportunity and advancement for women in California, it is appropriate and advantageous to CCSWG and DLSE to enter into this agreement.

NOW, THEREFORE, the parties agree as follows:

A. DLSE

1. Design, produce, and provide materials, and other support necessary for the California Pay Equity Task Force to conduct public outreach, produce materials for employer and employee education, and disseminate reports,

including best practices and other subject matter discussed by the taskforce.

3. In executing its responsibilities pursuant to this agreement, DLSE shall comply with all applicable Federal, State, County and other governmental agency laws, rules, and regulations.

B. CCSWG RESPONSIBILITIES

1. Provide one time funding in the amount of \$25,000 to DLSE to be used for the purposes of designing and producing materials for the California Pay Equity Task Force, including but not limited to outreach materials, reports on best practices, and educational information. Such funding shall be provided to DLSE no later than September 30, 2016 with the understanding that any funding not utilized by June 30, 2018 must be returned to the State of California CCSWG.
2. In executing its responsibilities pursuant to this agreement, CCSWG shall comply with all applicable Federal, State, County and other governmental agency laws, rules and regulations.

C. ADMINISTRATION

1. Term. The term of this Agreement is from the date last signed below continuing through June 30, 2018 unless earlier terminated in accordance with paragraph C.2. below.
2. Termination. Either party may terminate this Agreement without cause by giving thirty (30) days written notice to the other party at its address given below in paragraph C.8. Should the agreement be terminated prior to June 30, 2018 a pro-rated monthly amount of (\$1,042.00) would return to the CCSWG. Termination of this Agreement shall not affect any rights or obligations of the parties prior to the date of termination.
3. Amendment. No waiver, modification, or addition to the Agreement shall be binding unless expressed in writing and signed by authorized representatives of both parties.
4. Use of the DLSE Name. CCSWG shall not use the name of DLSE in any form or manner in advertisements, reports, or other information released to the public without the prior approval of DLSE except as required by the Public Records Act.
5. Notice. Any notice, request, or inquiry regarding the provisions of

this agreement, its termination, or similar matters shall be directed to the appropriate party at the following address:

To DLSE:
Susan Caballero
Labor Commissioner's Office
1515 Clay Street, Suite 401
Oakland, CA 94612
(510) 285-2114

To CCSWG:
Nancy Kirshner- Rodriguez
CA Commission on the Status of Women and Girls
Executive Director
900 N Street, #390
Sacramento, CA 95814

6. Governing Law. This agreement shall be construed pursuant to California law.
7. Sections/References. All references made in this agreement to sections, subsections, paragraphs, subparagraphs, or other locations shall refer to this document, exclusive of incorporated materials, unless otherwise specifically stated and identified. Section and subsection headings are solely for the convenience of the reader and are not to be substantively construed.
8. Whole Agreement. This agreement constitutes the entire understanding of the parties respecting the subject matter hereof and supersedes any prior understanding or agreement between them, written or oral, regarding the same subject matter.

Entered into this ___ day of June, 2016.

Agreed:

State of California,
Commission on the Status of
Women and Girls

State of California,
Department of Industrial Relations
Division of Labor Standards Enforcement

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

STANDARD AGREEMENT

STD 213 (Rev 06/03)

AGREEMENT NUMBER
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:
- STATE AGENCY'S NAME
California Commission on the Status of Women and Girls
- CONTRACTOR'S NAME
California State Library
2. The term of this Agreement is: 06/15/2016 through 03/15/2017
3. The maximum amount of this Agreement is: \$63,564.75
Sixty-three thousand five hundred sixty-four dollars and seventy-five cents
4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.
- | | |
|--|---------|
| Exhibit A - Scope of Work | 2 pages |
| Exhibit A.1 - Duty Statement | 2 pages |
| Exhibit B - Budget Detail and Payment Provisions | 2 pages |
| Exhibit B.1 - Budget Worksheet | 1 page |
| Exhibit C* - General Terms and Conditions | GIA 610 |
| Exhibit D - Special Terms and Conditions | 2 pages |
| Exhibit E - Employee Concurrence | 1 page |

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.
These documents can be viewed at www.ols.dgs.ca.gov/Standard+Language

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.) California State Library		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Greg Lucas, State Librarian		
ADDRESS 900 N Street Sacramento, CA 95814		
STATE OF CALIFORNIA		
AGENCY NAME California Commission on the Status of Women and Girls		
BY (Authorized Signature) 	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING Nancy Kirshner-Rodriguez, Executive Director		
ADDRESS 900 N Street, Sacramento, CA 95814		

Exempt per:

EXHIBIT A
SCOPE OF WORK

A. PURPOSE

This interjurisdictional employee exchange agreement is executed between the California Commission on the Status of Women and Girls (herein referred to as CCSWG) and the California State Library (hereinafter referred to as CSL) with the concurrence of the assigned employee, Tonya Lindsey. The purpose of this interjurisdictional employee exchange is to obtain research and evaluation expertise in the support of the CCSWGs statewide pay equity taskforce, subcommittee on gender equity in the workplace and employment, and subcommittee on women in leadership. This agreement has been executed pursuant to the provisions governing temporary assignments and loans of civil service employees set forth in Government Code Section 19050.8 and following regulations in Section 427 of Title 2, California Code of Regulations.

B. DEFINITION OF TERMS

1. "Agreement" refers to this Agreement, No. 15MHSOAC010.
2. "Employee" means the assigned employee, Tonya Lindsey.
3. "State" means the Executive Branch of the State of California.

C. The project representatives during the term of this agreement will be:

Requesting Agency: CCSWG	Providing Agency: CSL
Name:	Name:
Phone:	Phone:
Fax:	Fax:
Email:	Email:

Direct all inquiries to:

Requesting Agency: CCSWG	Providing Agency: CSL
Section/Unit:	Section/Unit:
Attention:	Attention:
Address: 900 N Street Sacramento, CA 95814	Address: 900 N Street Sacramento, CA 95814
Phone:	Phone:
Fax:	Fax:
Email:	Email:

D. RESPONSIBILITIES OF THE PARTIES

1. The CSL agrees to loan and assign to the CCSWG, the Employee for the support of the CCSWGs statewide pay equity taskforce, subcommittee on gender equity in the workplace and employment, and subcommittee on women in leadership **at ¾ time-base**. Employee agrees to provide her expertise to the CCSWG. The CCSWG agrees to accept the assignment and the services of the Employee.

2. The duties and responsibilities of the position are set forth in the attached Exhibit A.1, CCSWG Research Program Specialist II Duty Statement. Employee shall serve under the direct supervision of Bethany Renfree with oversight by the Executive Director of the CCSWG.

CCSWG
Agreement No. XXXX
Page 2 of 2

3. During the term of this Agreement, the CSL shall continue to employ Employee in the classification of **Research Program Specialist II**. The CSL may employ temporary or limited term help to assume duties and responsibilities of the Employee during the term of this Agreement. Upon termination of this Agreement, Employee shall return to his regular permanent position as a **Research Program Specialist II**. The Employee shall retain her incumbency in the permanent position of **Research Program Specialist II**, as well as other benefits in State employment.
4. During the term of this Agreement, the CSL shall credit to Employee all time credits that would accrue to Employee absent this Agreement for the purposed of determining seniority, promotional status, retirement date, and other employment benefits.
5. During the term of this Agreement, all other benefits of employment shall continue to accrue to Employee, including employer's share of cost of health insurance, life insurance, retirement benefits, sick leave and vacation accrual, merit salary adjustments if applicable, and holiday time off.
6. During the term of this Agreement, Employee shall maintain the rights to compete in State open and promotional civil service examinations.
7. CCSWG shall reimburse the CSL for the cost of the Employee as described in Exhibit B of this Agreement.

**EXHIBIT A.1
 DUTY STATEMENT**

CALIFORNIA COMMISSION ON THE STATUS OF WOMEN AND GIRLS
 XXXXXX
 RESEARCH PROGRAM SPECIALIST II

BRIEFLY (1 or 2 Sentences) DESCRIBE THE POSITION'S ORGANIZATIONAL SETTING AND MAJOR FUNCTIONS

Under the administrative direction of the Executive Director or designee, the Research Program Specialist II will

PERCENTAGE OF TIME PERFORMING DUTIES	INDICATE THE DUTIES AND RESPONSIBILITIES ASSIGNED TO THE POSITION AND THE PERCENTAGE OF TIME SPENT ON EACH. GROUP RELATED TASKS UNDER THE SAME PERCENTAGE WITH THE HIGHEST PERCENTAGE FIRST; PERCENTAGE MUST TOTAL 100%. (Use additional sheet if necessary.)
40%	<p>Serve as primary resource on planning, organizing, designing, and conducting complicated research projects involving quantitative and qualitative data and/or analysis.</p> <p>Review, evaluate, and summarize best practices for publication.</p> <p>Primary responsibility for California Pay Equity Task Force Interim Report.</p> <p>Review research as needed to ensure appropriate data analysis, accuracy of data, and interpretation of findings.</p> <p>Provide expert research consultation to members of the California Pay Equity Task Force and/or their representatives, and the Commission subcommittees on Gender Equity in the Workplace and Employment and Women in Leadership.</p> <p>Work with high level subject matter experts and a diverse array of stakeholders.</p> <p>Participate in the Taskforce meetings, Taskforce workgroups, and subcommittee meetings. Research issues, present findings, and present options to executive management or for Taskforce and/or subcommittee review and action. Provide presentations as needed to Commission and Taskforce in public meetings.</p> <p>Ensure monitoring and evaluating trends observed in the implementation of Senate Bill 358 (2015) the California Fair Pay Act.</p>

25%	<p>Provide review of materials for publication and evaluation of deliverables submitted by contractors and/or partner agencies for a variety of highly complex research and evaluation projects.</p> <p>Compose the Interim Report of the California Pay Equity Task Force.</p>
20%	<p>Act as subject matter expert and primary resource on research, methods, and policies associated with the CCSWG Gender Equity in the Workplace and Employment subcommittee, Women in Leadership Subcommittee, and the California Pay Equity Task Force. Provide information to management and CCSWG staff on various pay equity and compensation practices, data, and outcomes as needed for updates, public outreach, and publications. This expertise includes knowledge of current research and studies on the gender pay gap.</p>
10%	<p>Represent the CCSWG at high level meetings with governmental partners and community partners on gender pay equity issues, SB 358 (2015) implementation, evaluation, and oversight.</p>
5%	<p>Other duties as required.</p>

<p>I have read and understood the duties and essential functions of the position and can perform these duties with or without reasonable accommodation:</p> <p>Employee Signature:</p>	<p>Date:</p>
<p>I certify that the above accurately represent the duties of the position:</p> <p>Supervisor Signature:</p>	<p>Date:</p>

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

A. Invoicing

1. For services satisfactorily rendered and upon receipt and approval of the invoices, the CCSWG agrees to compensate the CSL for actual expenditures incurred in accordance with the services specified on the attached Budget Worksheet, Exhibit B-1.
2. The CSL will submit, in duplicate, an invoice and supporting documents for actual services. All invoices will include the Agreement Number and will be submitted in duplicate and not more frequently than monthly, in arrears, to:

California Commission on the Status of Women and Girls
Attn: Nancy Kirshner-Rodriguez
900 N Street, Suite 390
Sacramento, CA 95814

B. Budget Contingency Clause

1. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
2. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an agreement amendment to Contractor to reflect the reduced amount.
3. Contractor reserves the right to ask for an amendment in the event there is an increase in costs in the current year and/or any subsequent years covered under this Agreement.

C. Payment

1. Costs for this Agreement shall be computed in accordance with State Administrative Manual Sections 8752 and 8752.1.
2. Nothing herein contained shall preclude advance payments pursuant to Article 1, Chapter 3, Part 1, Division 3, and Title 2 of the Government Code of the State of California.

D. Non-Payment

1. Pursuant to Government Code Section 11255, departments that provide services to another department may recover outstanding receivables by initiating a Transaction Request (TR) with the State Controller's Office (SCO) to transfer funds from the debtor department. The option shall be used on a limited basis and only when the following conditions are met: (1) the invoice was not paid by the requested due date; (2) non-payment provisions are included in the interagency agreement between the departments; (3) the invoice has not been disputed; and (4) a 30-day notice has been provided to the debtor department that a transfer of funds will be initiated for non-payment.
2. Consistent with Department of Finance Budget Letter No. 10-10, the department receiving the services (or debtor department) shall provide the appropriation to charge if payment is not made timely. The appropriation data must include: fund number, organization code, fiscal year, reference, and category or program. If applicable, also include element, component, and task. It is the responsibility of the department providing the services to ensure that no disputes exist prior to submitting a TR to the SCO.

D. Budget

Charges/rates shall be computed in accordance with the budget detail included in Exhibit B-1 Budget Worksheet. If major budget categories are listed in the budget detail section of Exhibit B-1, the cost of each major budget category may vary and amounts may move within line items to accommodate the line item cost increase without MHSOAC's approval or amendment to the contract so long as the total amount budgeted for the Fiscal Year is not exceeded.

EXHIBIT B-1
BUDGET WORKSHEET

<u>Description of Costs</u>	<u>Monthly Costs</u> <u>@ ¾ Time Base</u>	<u>Start Date – to End</u> <u>Date</u>
Salary (\$6,773/mo)	\$5,079.75	\$45,717.75
Benefits (\$2,906.83/mo)	\$1983.00	\$17,847.00
Contract Total:		\$63,564.75

*Should salary or benefit costs change due to collective bargaining, merit salary increases or other reasons during the terms of this Agreement, these amounts will be amended as appropriate.

EXHIBIT D
SPECIAL TERMS AND CONDITIONS
(INTERAGENCY AGREEMENTS)

- A. TERMINATION CLAUSE: Either State agency may terminate this Agreement upon thirty (30) days' advance written notice. The State agency providing the services shall be reimbursed for all reasonable expenses incurred up to the date of termination.
- B. SEVERABILITY: If any provision of this Agreement is held invalid or unenforceable by any court of final jurisdiction, it is the intent of the parties that all other provisions of this Agreement be constructed to remain fully valid, enforceable, and binding on the parties.
- C. CONFLICT OF INTEREST:
1. Current and Former State Employees: Contractor should be aware of the following provisions regarding current or former state employees. If Contractor has any questions on the status of any person rendering services or involved with the Agreement, the awarding agency must be contacted immediately for clarification.
 - a) Current State Employees: (PCC §10410)
 - 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
 - 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.
 - b) Former State Employees: (PCC §10411)
 - 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
 - 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.
 - c) Penalty for Violation:
 - 1) If the Contractor violates any provisions of above paragraphs, such action by Contractor shall render this Agreement void. (PCC §10420)
 - d) Members of Boards and Commissions:
 - 1) Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (PCC §10430 (e))

e) Financial Interest in Contracts:

Contractor should also be aware of the following provisions of Government Code §1090:

“Members of the Legislature, state, county district, judicial district, and city officers or employees shall not be financially interested in any contract made by them in their official capacity, or by any body or board of which they are members. Nor shall state, county, district, judicial district, and city officers or employees be purchasers at any sale or vendors at any purchase made by them in their official capacity.”

D. ORDER OF PRECEDENCE:

In the event of any inconsistency between the terms, specifications, provisions or attachments which constitute this Contract, the following order of precedence shall apply:

1. The General Terms and Conditions for Interagency Agreements;
2. The Std. 213;
3. The Scope of Work;
4. Any other incorporated attachments in the Contract by reference

**EXHIBIT E
EMPLOYEE CONCURRENCE**

Government Code Section 19050.8 authorizes employee loan and assignment agreements between government agencies. The concurrence below acknowledges the employee's voluntary consent to this agreement loaning and assigning the Employee to CCSWG:

I, XXXXXX, hereby give my voluntary consent and concurrence to participate in the employee loan program whereby I am assigned to the California Commission on the Status of Women and Girls, with the duties outlined in Exhibit A.1.

I hereby acknowledge that I read and understood the Agreement.

I also acknowledge that I understand my rights and obligations outlined in the Agreement and I will abide by those provisions.

Employee Name/Signature Line

Date

AGREEMENT
BETWEEN
THE REGENTS OF THE UNIVERSITY OF
CALIFORNIA,
ON BEHALF OF ITS DAVIS CAMPUS,
AND
THE STATE OF CALIFORNIA, COMMISSION ON THE
STATUS OF WOMEN AND GIRLS

This agreement is made and entered into on the date last signed below by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA ("University") on behalf of its Davis Campus, and the State of California's Commission on the Status of Women and Girls ("CSWG").

WHEREAS University and CSWG are co-leaders of the California Million Women Mentors movement, an initiative designed to support the nationwide engagement of one million Science, Technology, Engineering and Math (STEM) mentors (male and female) to increase the interest and confidence of girls and women to persist and succeed in STEM programs and careers ; and

WHEREAS the parties are united by common interests and objectives in increasing the percentage of middle school and high school girls planning to pursue STEM careers, increasing the percentage of young women pursuing undergraduate degrees in STEM fields, and increasing the percentage of women staying and advancing in STEM careers through supporting workforce mentoring programs, it is appropriate and advantageous to University and CSWG to enter into this agreement.

NOW, THEREFORE, the parties agree as follows:

A. UNIVERSITY RESPONSIBILITIES

1. Enter into a part-time (50%) employment relationship, including providing salary and benefits, with an individual to serve as Statewide Coordinator for the Million Women Mentors CA program, who will report to Beth Broome, Senior Advisor to the Provost, UC Davis STEM Strategies in consultation with Nancy Kirshner-Rodriguez, Executive Director of the CA Commission on the Status of Women and Girls.
2. Provide office space and materials, and other support necessary for the Statewide Coordinator to manage day to day operations and collaborate with staff leads at UC Davis and CCSWG on activities and programs recommended by the the Leadership Council for the Million Women Mentors program in California ("MWM-CA"); plan and execute events on behalf of MWM-CA; recruit and coordinate volunteers including industry partners, female-based associations, education entities, and girl-serving

organizations; represent the MWM-CA team to the national organization; maintain a communications calendar consistent with the goals set forth by the Leadership Council; and other appropriate duties as assigned. The parties understand and agree that the Statewide Coordinator, as an employee of University, will be required to apply by all applicable University policies and laws in performing his or her assigned responsibilities.

3. In executing its responsibilities pursuant to this agreement, University shall comply with all applicable Federal, State, County and other governmental agency laws, rules, and regulations.

B. CSWG RESPONSIBILITIES

1. Provide one time funding in the amount of \$35,000 to University to be used for the purposes of funding the Statewide Coordinator position. Such funding shall be provided to University no later than September 30, 2016 with the understanding that any funding not utilized by June 30, 2017 must be returned to the State of California CCSWG.
2. Request bi -weekly updates from coordinator to be provided to Commission Chair and Executive Committee .that summarizes actions to meet a percentage of the California Goal that include the areas below and others as identified by the CA Leadership Council.
 - events that have been planned on behalf of MWM-CA;
 - recruit and coordinate volunteers including industry partners, female-based associations, education entities, and girl-serving organizations;
 - represent the MWM-CA team to the national organization;
 - maintain a communications calendar consistent with the goals set forth by the Leadership Council;
3. In executing its responsibilities pursuant to this agreement, CSWG shall comply with all applicable Federal, State, County and other governmental agency laws, rules and regulations.

C. ADMINISTRATION

1. Term. The term of this Agreement is from the date last signed below continuing through June 30, 2017 unless earlier terminated in accordance with paragraph C.2. below.
2. Termination. Either party may terminate this Agreement without cause by giving thirty (30) days written notice to the other party at

its address given below in paragraph C.8. Should the agreement be terminated prior to June 30, 2016 a pro rated monthly amount of (\$2,916.00) would return to the CCSWG. Termination of this Agreement shall not affect any rights or obligations of the parties prior to the date of termination.

3. Amendment. No waiver, modification, or addition to the Agreement shall be binding unless expressed in writing and signed by authorized representatives of both parties.
4. Use of the University's Name. CSWG shall not use the name of University in any form or manner in advertisements, reports, or other information released to the public without the prior written approval of University except as required by the Public Records Act.
5. Notice. Any notice, request, or inquiry regarding the provisions of this agreement, its termination, or similar matters shall be directed to the appropriate party at the following address:

To University:
Beth Broome
University of California, Davis
Senior Advisor, Office of the Provost
One Shields Ave
Conference Center, 2nd Floor
Davis, CA 95616

To CCSWG:
Nancy Kirshner- Rodriguez
CA Commission on the Status of Women and Girls
Executive Director
900 N Street, #390
Sacramento, CA 95814

6. Governing Law. This agreement shall be construed pursuant to California law.
7. Sections/References. All references made in this agreement to sections, subsections, paragraphs, subparagraphs, or other locations shall refer to this document, exclusive of incorporated materials, unless otherwise specifically stated and identified. Section and subsection headings are solely for the convenience of the reader and are not to be substantively construed.

8. Whole Agreement. This agreement constitutes the entire understanding of the parties respecting the subject matter hereof and supersedes any prior understanding or agreement between them, written or oral, regarding the same subject matter.

Entered into this __ day of June, 2016.

Agreed:

State of California,
Commission on the Status of
Women and Girls

University of California, Davis

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____